

ABSECON BOARD OF EDUCATION
Regular Board of Education Meeting
Tuesday, August 29, 2023
Cafetorium

A. MEETING CALLED TO ORDER

B. FLAG SALUTE

C. SUNSHINE LAW - This meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified. A mechanical device will be used to record these proceedings.

D. ROLL CALL

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

- a. MOTION TO APPROVE Minutes of Board Meeting held on July 25, 2023
- b. MOTION TO APPROVE Executive Session Minutes as read, of the Board Meeting held on July 25, 2023

F. CORRESPONDENCE:

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

H. MONTHLY DEPARTMENT REPORTS

- ★ Superintendent
 - Strategic Planning Process
- ★ Marsh
- ★ Attales
- ★ Special Services/Curriculum
- ★ Facilities Committee
- ★ Technology
- ★ Safety & Security
- ★ Enrollment
 - 904
- ★ Delegate to NJSBA

I. EDUCATIONAL POLICIES COMMITTEE:

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J. PERSONNEL:

1. Resignation -

- a. Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Charity Hartwell, Instructional Assistant, as of September 10, 2023.
- b. Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Emily Keyser, Instructional Assistant, as of September 16, 2023.
- c. Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Jeff Mannering, Assistant Technology Coordinator, as of October 13, 2023.
- d. Upon the recommendation of the Superintendent, the committee moves to accept the resignation of Kim Shigo, Behavior Specialist, as of October 25, 2023.

2. New Hire -

- a. Upon the recommendation of the Superintendent, the committee moves to ratify Steve Light as a Part Time Electrician at a rate of \$50 per hour for up to 10 hours per week, as needed, from August 12, 2023 - June 30, 2024. [11-000-261-100]
Employment is provisional pending employment history and background check
- b. Upon the recommendation of the Superintendent, the committee moves to approve Luz Valentin as a Preschool Social Worker at a salary of \$71,169 on Step 7 of the MA salary guide for the 2023-2024 school year. [20-218-200-173]
Employment is provisional pending certification verification, employment history and background check
- c. Upon the recommendation of the Superintendent, the committee moves to approve Marisa Cooper as a Long Term Substitute Middle School Counselor at a prorated salary of \$57,491 on Step 1 of the BA salary guide from September 1, 2023 - December 23, 2023. [11-000-218-104]
Employment is provisional pending certification verification, employment history and background check
- d. Upon the recommendation of the Superintendent, the committee moves to approve Demi Emmons as an Instructional Assistant at a salary of \$21,570 on Step 5 of the salary guide for the 2023-2024 school year. [11-000-217-106]
Employment is provisional pending employment history and background check

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- e. Upon the recommendation of the Superintendent, the committee moves to approve Brianne Graichen as an Instructional Assistant at a salary of \$20,552 on Step 3 of the salary guide for the 2023-2024 school year.

- f. Upon the recommendation of the Superintendent, the committee moves to approve Adrian De La Cruz as a Bus Driver at a salary of \$28,091 for the 2023-2024 school year. [11-000-270-160]
Employment is provisional pending certification verification, employment history and background check

- g. Upon the recommendation of the Superintendent, the committee moves to approve Jahayra Chavez as a Bus Driver at a salary of \$27,000 for the 2023-2024 school year, pending certification. [11-000-270-160]

- h. Upon the recommendation of the Superintendent, the committee moves to approve John Cherry as a Part Time HVAC Technician at a rate of \$50 per hour for up to 10 hours per week, as needed, from August 30, 2023 - June 30, 2024. [11-000-261-100]
Employment is provisional pending employment history and background check

- i. Upon the recommendation of the Superintendent, the committee moves to approve Ashley Haggerty as a Substitute Teacher at a rate of \$99 per day from September 5, 2023 to June 13, 2024, pending certification. [11-120-100-101/11-130-100-101]
Employment is provisional pending certification verification, employment history and background check

- j. Upon the recommendation of the Superintendent, the committee moves to approve Kyle Copsey as a Substitute Instructional Assistant at a rate of \$85 per day from September 5, 2023 to June 13, 2024. [11-000-217-106]

- k. Upon the recommendation of the Superintendent, the committee moves to approve Kyle Copsey as a Substitute Teacher at a rate of \$99 per day from September 5, 2023 to June 13, 2024, pending certification. [11-120-100-101/11-130-100-101]

- l. Upon the recommendation of the Superintendent, the committee moves to approve Kaila Biggs as a Lunch Chaperone at a rate of \$15 per hour from September 5, 2023 - June 13, 2024. [60-NON-910-100]
Employment is provisional pending employment history and background check

- m. Upon the recommendation of the Superintendent, the committee moves to approve Desirae Champion as a Lunch Chaperone at a rate of \$15 per hour from September 5, 2023 - June 13, 2024. [60-NON-910-100]

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Employment is provisional pending employment history and background check

- n. Upon the recommendation of the Superintendent, the committee moves to approve Alex Perri as a STARS Enrichment Staff member at \$40 per hour, not to exceed 5 hours per week from September 5, 2023 - June 13, 2024.
[61-NON-920-100]
Employment is provisional pending employment history and background check
 - o. Upon the recommendation of the Superintendent, the committee moves to approve Juan Marroquin as a Maintenance/Custodian at a salary of \$35,481 on Step 1 of the salary guide from September 1, 2023 - June 30, 2024.
3. Extended Maternity Leave - Upon the recommendation of the Superintendent the committee moves to approve the extended maternity leave of employee #24010142 as of September 1, 2023 for 12 weeks of FMLA.

K. CURRICULUM

- 4. Transfer - Upon the recommendation of the Superintendent, the committee moves to approve the transfer of Lindsay Reed, Director of Special Services and Curriculum to Director of Special Services and Preschool effective September 1, 2023.
- 5. Voluntary Running Instructor - Upon the recommendation of the Superintendent, the committee moves to ratify Robert Broomhead as a Voluntary Running Instructor for 6 summer sessions from August 1, 2023 through August 31, 2023.
- 6. Preschool/Kindergarten Parent Orientation Certificated Staff - Upon the recommendation of the Superintendent, the committee moves to ratify the following Certificated staff for the Preschool Parent Orientation at \$40 per hour, not to exceed 3 hours.
[20-218-100-101]

Christina Walaszek

- 7. New Staff Orientation - Upon the recommendation of the Superintendent, the committee moves to approve the following staff for assisting in New Staff Orientation on August 28-29, 2023 at a rate of \$40 per hour: [11-000-223-104]

Alison Guanchez
Melissa VanEmbden

Sabrina Bruccoleri
Rebecca Fielding

Brian Kehoe
Elizabeth Ewart

- 8. Lunch Detention - Upon the recommendation of the Superintendent, the committee moves to approve the following as Lunch Detention Monitors at \$40 per hour for the 2023-2024 school year: [11-401-100-110]

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Erica Mondragon

9. Additional Hours - Upon the recommendation of the Superintendent, the committee moves to approve Kelci Allen at \$20 per hour for 2 hours per day, for 185 days, from September 1, 2023 to June 30, 2024. [11-000-240-105]
10. STARS Director - Upon the recommendation of the Superintendent, the committee moves to approve Brian Kehoe as a STARS Director for the 2023-2024 school year at \$40 per hour, not to exceed 10 hours per week. [61-NON-920-100]
11. STARS CST Liaison - Upon the recommendation of the Superintendent, the committee moves to approve the following STARS CST Liaison for the 2023-2024 school year at \$40 per hour: [61-NON-920-100]

Genna Saltarelli
Samantha Stoll

Alison Hess
Shana Caputo

Meghan DeLucia

12. STARS Enrichment Staff - Upon the recommendation of the Superintendent the committee moves to approve the following as STARS Enrichment Staff for the 2023-2024 school year at \$40 per hour: [61-NON-920-100]

Alison Hess

Caroline Bell

Shelby Townsend

13. STARS Lead Teacher - Upon the recommendation of the Superintendent the committee moves to approve the following STARS Lead Teachers for the 2023-2024 school year at \$25 per hour: [61-NON-920-100]

Jessica Newkirk
Sabrina Bruccoleri

Erin Ringer
Rachael Essex

Samantha Zabinski

14. STARS Certificated Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following STARS Certificated Staff for the 2023-2024 school year at \$20 per hour: [61-NON-920-100]

Bill Ewell
Chelsea Fortunato
Shana Caputo
Genna Saltarelli

Elaina Loveland
Caroline Bell
Christine Urmson
Alison Hess

Samantha Stoll
Robert Evans
Shelby Townsend
Meghan DeLucia

15. STARS Staff - Upon the recommendation of the Superintendent, the committee moves to approve the following STARS Staff for the 2023-2024 school year at \$17 per hour: [61-NON-920-100]

Donna Lambropoulos

Nicole Warriner

Michelle Bettex

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Kyle Cosey	Emma Pirie	Michael Reynolds
Thomas Reynolds	Kaylin Caracostantaki	Cynthia Crush
David Hilliard	Linda Meyer	Taissa Livingston
Breanna Vanaman	Diane Nicholas	Samantha Tavarez
Brianne Graichen	Cody Brenneis	Ashley Garcia
Brianna Meek	Emerson Fisher	

16. Substitute Custodian - Upon the recommendation of the Superintendent, the committee moves to approve the following as Substitute Custodians for the 2023-2024 school year at \$17 per hour. [11-000-262-100]

Emma Pirie

17. Substitute Teachers - Upon the recommendation of the Superintendent, the committee moves to approve the following as Substitute teachers for the 2023-2024 school year: [11-120-100-101/11-130-100-101]

Laura Cimador	Dan Higbee	Diane Nicholas
Sandra Smith	Breanna Vanaman	

18. Substitute Aides - Upon the recommendation of the Superintendent, the committee moves to approve the following as Substitute Aides for the 2023-2024 school year at a rate of \$85 per day. [11-000-217-106]

Cody Brenneis	Alyssa Egenolf	Kaila Biggs
Desirae Champion	Karina Torres DeAgabo	Linda Meyer

19. District Mentoring Plan - Upon the recommendation of the Superintendent, the committee moves to approve the District Mentoring Plan for the 2023-2024 school year.

20. Mentor - Upon the recommendation of the Superintendent, the committee moves to approve the following as Mentors for the 2023-2024 school year:

David Seals	Chelsea Fortunato	Beverly Fahy
Meghan DeLucia	Lisa Hincks	Carly Broomhead
Jenna Graves	Jessica Fey	

21. Code of Conduct - Upon the recommendation of the Superintendent, the committee moves to approve the District Event Code of Conduct for the 2023-2024 school year.

22. Rowan University Fieldwork Placement - Upon the recommendation of the Superintendent, the Committee moves to approve the following Rowan University Fieldwork Placement for the 2023-2024 school year:

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Name	Clinical Practice/Hours	Cooperating Teacher	Dates
Lateefah Scott	School Counseling Internship - 600 Hours	Mary Alvarado	September 23, 2023 - May 24, 2024

23. Degree Advancement - Upon the recommendation of the Superintendent, the committee moves to approve the degree advancement of the following staff member, effective September 1, 2023.

Name	From	To	College
Erin Ringer	BA+15	BA+30	Stockton University

24. Stipends - Upon the recommendation of the Superintendent, the committee moves to approve the following Stipends for the 2023-2024 school year:

Staff Member	Position	Amount	Account #
Jessica Waddington	STARS Administrative Liaison	\$5,500	61-NON-920-100
Barbara Needham	STARS Administrative Assistant/ Bookkeeper	\$8,750	61-NON-920-100
Brian Kehoe	District Disciplinarian (September - December)	\$5,000	11-401-100-110

25. Field Trips - Upon the recommendation of the Superintendent, the committee moves to approve the following Field Trips for the 2023-2024 school year:

GRADE/GROUP	DATE	FIELD TRIP	COST
NJHS, Student Council, Student Summit Leadership Team	September 11, 2023	Absecon's 911 Memorial	The Cost of Busing

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26. Out of District Workshops - Upon the recommendation of the Superintendent, the committee moves to approve the following Out of District Workshops for the 2023-2024 school year:

DATE	NAME	LOCATION	EVENT	REGISTRATION
9/5, 9/7, 9/12, 9/14, 9/19, 9/21, 9/26, 9/28, 10/3/23	Don Snyder	Online	Management Supervision & H.R.	\$853
October 12-13, 2023	Kevin Burns Jessica Waddington	Borgata	NJPSA Conference	\$375/per person
October 26, 2023	Dr. Daniel J. Dooley Jessica Waddington Seneca Leiti Sara Smiley	Rutgers University	Reading Strategies: Essential Teaching for Every Classroom	\$180/per person

FISCAL AFFAIRS COMMITTEE:

L. FINANCE

27. NJ State Department of Education/Department of Children and Families Educational Services Contract for Transportation Services - Motion to approve the NJ State Department of Education/Department of Children and Families Educational Services Contract for Transportation Services in compliance with DCP&P resource home placements for the below students:

<u>Student</u>	<u>Cost (includes admin. fee)</u>
11108749 (9/1/2023-6/30/2024)	\$1,164.60
15304337	\$75 per day

28. Joint Transportation Agreement with Atlantic Community Charter School - The committee moves to approve the FY24 joint transportation agreement with Atlantic Community Charter School (joiner) and Absecon Public Schools (host) to transport three (3) late-run routes from Atlantic Community Charter School at a lump sum cost of \$75,000, inclusive of an administrative fee Effective October 2023 to April 2024 for 86 total days.

29. Joint Transportation Agreement with Atlantic Community Charter School - The committee moves to approve the FY24 joint transportation agreement with Atlantic Community Charter School (joiner) and Absecon Public Schools (host) to transport one Daily run from Atlantic Community Charter School at a lump sum cost of \$54,020,

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inclusive of an administrative fee Effective September 2023 to June 2024 for 180 total days.

30. Receipt of Donations - The committee moves to approve the receipt of donations in the total amount of \$3,000 towards the refinishing of the Attales gymnasium floor (\$1,000-Absecon Travel Basketball, \$2,000-Absecon Social and Athletic Club).
31. Chapter 192/193 Aid-Motion to accept Chapter 192/193 aid for the 2023-2024 school year in the total amount of \$70,835.

Compensatory Education	\$16,183
Exam & Classification	\$20,676
Corrective Speech	\$ 8,370
Supplemental Instruction	\$25,606

32. Homeless Tuition Reimbursement--Motion to accept Homeless Tuition reimbursement for the 2023-2024 school year in the total amount of 100,469.
33. Additional or Compensatory Special Education and Related Services for Students with Disabilities who were 21 as of July 1, 2022--Motion to accept Additional or Compensatory Special Education and Related Services for Students with Disabilities who were 21 as of July 1, 2022 for the 2023-2024 school year in the total amount of \$58,566.
34. Tuition Contracts-Program and Rates-ACSSSD- Motion to approve the tuition contracts with Atlantic County Special Services School District for the following students 11108441,11107190, 11106012, 11108008, 11108215, 11108276, 11107201, 11107871 for the following programs and rates in the 2023-2024 school year as follows:

<u>Class Placement</u>	
Autistic	\$45,000
Emotional Regulation Impairment (Behavior Disability)	\$45,000
Multiply Disabled	\$42,840
Preschool Disabled FT	\$40,500
Intellectual Disability-Sever (Cognitive Severe)	\$46,800

Student Personal Aide	\$54,000
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Extended School Year-July 10, 2023-August 4, 2023

Four Week Program	\$575 per week
Student Aide	\$575 per week
Transportation	\$425 per week

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- 35. Personal Aide Agreement - ACSSSD - Motion to approve the Personal Aide Agreement with Atlantic County Special Services School District for students 11108005 and 11106012 for the 2023-2024 school year in the amount of \$54,000 per student.

- 36. Transportation Agreement with Port Republic - Motion to approve the FY24 joint transportation agreement with Port Republic School District (joiner) and Absecon Schools (host) to transport ten students to and from The Pilgrim Academy at a cost of \$1,165.00 per student with a 5% administrative fee.

- 37. Transportation Agreement with Pleasantville - Motion to approve the FY24 joint transportation agreement with Pleasantville School District (joiner) and Absecon Schools (host) to transport seven students to and from Assumption Regional Catholic School at a cost of \$1,165.00 per student with a 5% administrative fee.

M. OTHER BUSINESS:

- 38. TREASURER'S & SECRETARY'S REPORT - The committee moves to acknowledge the receipt of the Treasurer's and Secretary's Report for July, *which is in agreement*.

- 39. BOARD SECRETARY MONTHLY CERTIFICATION - The committee moves, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as July 31, 2023, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 40. TRANSFERS - The committee moves to ratify July transfers.

- 41. MONTHLY PURCHASE ORDERS/BILLS - The committee moves to approve the following:

Bills to be Approved for Payment	\$	853,568.74
Checks to be ratified	\$	414.00
Payroll (July) to be Ratified	\$	219,906.20

N. OLD BUSINESS

O. NEW BUSINESS

P. PUBLIC COMMENTS

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- Q. NEXT MEETING DATE - September 26, 2023
- R. EXECUTIVE SESSION - Motion to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special, or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.
- S. ADJOURNMENT